



AASYP Board Director

We are seeking talented and passionate individuals to join our Board as AASYP *Non-Executive Directors*. The Board works with the Executive to ensure the success and effectiveness of AASYP and its mission.

Director positions are subject to election by AASYP's membership. This application process is being conducted so that the current Board may recommend candidates to AASYP's members at the AGM. It is expected that the term of a Director will be at least 2 years.

All roles at AASYP are currently on a volunteer basis. This position is not remunerated. AASYP's Board is conducted remotely.

About AASYP:

AASYP's aim is to empower young people aged 18-29 years from across ASEAN and Australia. We build young people's expertise and engagement with ASEAN-Australia affairs, and provide tangible opportunities for young people to engage in promoting peace and prosperity across the relationship.

Key responsibilities of the Board

- maintain AASYP's vision and mission, values, and the policies that will best enable their realisation
- review and approve AASYP's strategic plans, operational plans, annual budgets, and major initiatives
- monitor Company performance against policies and other criteria that have been set by the Board
- ensure there are adequate resources to realise the Company's vision and mission and that these are managed effectively through reliable financial systems
- ensure the maintenance of the Company's status as a not-for-profit entity
- recruit and support the Chief Executive Officer, and constructively monitor and assess their performance
- ensure that there are processes to identify, manage and monitor risks
- ensure the Company's compliance with applicable laws and regulations, including ensuring the Company's ability to meet its debts as they fall due
- ensure there are mechanisms for consultation with key stakeholders, and continuing accountability to them, and
- lead stakeholder engagement, including with potential sponsors or partners to AASYP.

Qualities of our desired candidate

Please refer to [AASYP's Board Skills Matrix](#).

Reports to:



- The Chair.
- The Board.

Commitment:

- November 2023 until November 2025.
- Expected workload of up to 3 hours per week, with potential for workload to increase around major projects.
- Regular communication with the Chief Executive Officer and fellow Board members.
- Attend meetings of the Board every two months,
- Review Board documents and meeting materials.
- Serve on a Board sub-committee, which focuses on finance, governance, policies and risks or external relationships and partnerships.

Eligibility

In order to be a Non-Executive Director, candidates must be a citizen of either an ASEAN Member State or Australia. Candidates must also become a registered AASYP member if their application is successful.

How to apply

All candidates must submit a CV, a 1-page cover letter and answer a short application via this [link](#). Diverse applicants are welcome, however, equal representation of Southeast Asian and Australian backgrounds at the board level will be prioritised.

Please direct any questions to Hayley Winchcombe, Chair of the Selection Committee at hayley.winchcombe@aasyp.org. Expressions of interest will close at **11:59pm AEST / 8:59pm VT & WIB / 9:59pm SGT on 8 October.**