ASEAN-Australia Strategic Youth Partnership

Digital Events Team - Digital Content Officer

We are seeking passionate individuals to join our Operations team as part of the Digital Events Team.

About the role:

The AASYP Digital Events Team is currently planning for the launch of our new resource and inspiration hub AASYP Spark! It will be a space where young people can access and share resources, skills, knowledge and insights with each other. By curating relevant content in one location, AASYP aims to assist youth founders and organisations to create impact in their specific areas.

The Digital Events Team is looking for individuals with strong skills in digital content creation to develop podcasts, video content and other digital resources. Content Officers will work closely with the Digital Events Team to develop creative and inspiring ways to support young leaders across the region!

Team Members will be highly creative and visionary. We want to build a dynamic team of people who are excited to try new things. As this is a new project, Content Officers will have many opportunities to experiment with ideas and concepts.

All roles at AASYP are currently on a volunteer basis and are remotely based.

Key responsibilities of the Digital Content Officer

- Work with the Digital Events Managers to develop digital content such as podcasts and videos for use in AASYP Spark

Qualities of our desired candidate

- Outstanding audio and/or video editing skills
- Excellent leadership, people management and interpersonal skills
● Ability to devise timelines, prioritise different tasks and meet deadlines
● Ability to communicate feedback constructively
● Passion for advancing the ASEAN-Australia broader relationship
● Eagerness to foster diversity in the workplace and willingness to learn and develop at a personal and professional level
● Proficiency in written and spoken English

Report to:
● Digital Events Managers

Commitment:
● Expected workload of 4-5 hours per week, with workload to increase closer to the AASYP Spark launch date.

For all enquiries contact Jessie Nguyen and Mikaylie Page at events@aasyp.org

Application instructions
To apply for this role, please submit the following to events@aasyp.org

● CV (no more than 2 pages).
● The answer to the following questions (maximum 1 page)
  o Why are you interested in joining AASYP?
  o What kinds of video and audio editing skills or experience would you bring to this role?
● Link to an example of your work (Video or audio)

Applications close Sunday 5th July.