



ASEAN-Australia Strategic Youth Partnership

Sub-Editor

We are seeking passionate individuals to join our Operations team as Sub-Editors.

About the role:

The ASEAN-Australia Strategic Youth Partnership (AASYP) is a charitable Australian Company Limited by Guarantee. AASYP is reshaping diplomacy by elevating young people to become leaders in the ASEAN-Australia relationship. We strive to do this by equipping young people with the essential knowledge, skills and platform to engage with pressing regional problems.

One of the core ways that AASYP encourages youth participation in the ASEAN-Australia relationship is through the blog. The blog gives young Southeast Asians and Australians the platform to share their perspectives on regional issues that affect the relationship. AASYP hopes that this platform breeds more youth involvement in ASEAN-Australia discourse.

Sub-editors play a vital role in the blog. Sub-editors will be responsible for soliciting articles from their networks for AASYP's blog. Each month, sub-editors will identify young writers and encourage them to write articles about the ASEAN-Australia relationship. Sub-editors will then assist authors by editing, providing feedback and proof-reading. We also encourage sub-editors to write for the blog themselves.

All roles at AASYP are currently on a volunteer basis.

Qualities of our desired candidate

- Outstanding verbal and written communication skills.
- Ability to think and plan strategically.
- Excellent leadership, people management and interpersonal skills.
- Well-established network and ability to liaise with a range of high-level stakeholders.
- Ability to devise timelines, prioritise different tasks and meet deadlines.
- Ability to communicate feedback constructively.
- Passion for advancing the ASEAN-Australia broader relationship.
- Eagerness to foster diversity in the workplace and is willing to learn and develop at a personal and professional level.
- Proficient in written and spoken English.

Key responsibilities of the Australia Editor

- Solicit a specified number of articles each month.
- Assist authors with proofing and editing articles.
- Maintain relationships with authors to ensure goodwill with AASYP.
- Occasionally write articles about the ASEAN-Australia relationship for the blog.



Report to:

- ASEAN or Australia Editor.

Commitment:

- March 2020 until January 2021.
- Expected workload of 6 hours per week.
- Monthly submission of progress report to Publications Manager.

For all enquiries contact Cameron Allan at cameron.allan@aasyp.org

Application instructions

To apply for this role, please submit the following to apply@aasyp.org.

- CV (no more than 2 pages).
- One to two page cover letter explaining why would want to volunteer for AASYP, why you are interested in the role, what you can bring to AASYP, and how your skills, knowledge, experience and qualifications are applicable to the role. You should also dot point possible networks you would reach to solicit articles.
- An example of your writing attached as a PDF. The piece should be less than 800 words.

*If this position interests you, then apply before 12.00 WIB **22 March 2020**.*